



Historic Commission Meeting Agenda

September 24, 2021 – 10:00am to 12:00pm

Virtual Zoom Meeting

<https://springfielddoregonspeaks.org>

This meeting will be recorded, and meeting minutes will be provided by _____

- 10:00 **Welcome: Call to Order/Roll Call** - Kristina Koenig Boe, Chair
Review Agenda & Past Meeting Minutes
- 10:05 **Land Acknowledgment**
- 10:10 **Public Comment / Business from the Audience**
- 10:15 **Historic Land Use Development Review** – Kristina Koenig Boe, Chair & Drew Larson, Planner
Discussion: Debrief on process used for the last land use application, working with consultant
- 10:35 **Historic Commission (HC) Awards** - Kristina Koenig Boe, Chair
Action Requested: Implementing awards program
- 11:05 **Washburne District Postcard Mailing** – Jenna Fribley, Commissioner
Action Requested: Review draft letter to accompany postcards, discuss mailing logistics & timeline
- 11:15 **Vice Chair Role** – Kristina Koenig Boe, Chair
Action Requested: Nominate and elect a new Vice Chair for the Historic Commission
- 11:25 **HC Recruitment** – Melissa Cariño, Staff Liaison
Discussion: We have 2 openings on the Commission. City recruitment via media. Other ideas?
- 11:35 **Upcoming Trainings** - Melissa Cariño, Staff Liaison
Updates: NAPC Trainings, Decolonize Training Initial Meeting, PastForward Conference
- 11:45 **SHPO Grant and Budget Update** - Melissa Cariño, Staff Liaison
Updates: Final grant report and reimbursements submitted. \$120. Next deadline: February 2022
- 11:50 **Dropbox & Future Meeting Logistics** - Melissa Cariño, Staff Liaison & Kristina Koenig Boe, Chair
Discussion: Online place for Commissioners to access Historic Commission documents
- 11:55 **Next Steps and Closing** - Melissa Cariño, Staff Liaison & Kristina Koenig Boe, Chair
Review Action Items/Tasks
- *Future Meetings: HC (4th Fridays), City Council (1st and 3rd Mondays), Trainings (see above)*
 - *October 22nd: Training on Public Meetings and Review By-Laws with City*
 - *Exploration of Glenwood's History as per Councilor Pitts, Commission Liaison*
- 12:00 **Adjourn**